



Iden Parish Council

Clerk: Mrs Mary Philo

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Parish council members are summoned to the meeting to be held on 2nd May 2017 at 7.30pm in Iden Village Hall

Signed Dated 26th April 2017
Mary Philo, Clerk

Members of the Public and Press are welcome and encouraged to attend

A G E N D A

1. **To elect the chairman of the council and to receive the Chairman's Declaration of Acceptance of Office** (Local Elections order 2012 (SI No 1456))
2. **To elect the Vice Chairman and to Receive the Vice Chairman's Declaration of Acceptance of Office**
3. **Disclosure of Interests**
To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Cllrs are further reminded to reconsider their original declaration for any amendment.
4. **Minutes**
To approve minutes of the Parish Council Meeting held on 4th April 2017 (previously distributed and available on idenvillage.wordpress.com) and to sign as a true record.

The meeting to adjourn for up to 25 minutes for

**Report from the County Councillor
Report from District Councillors
Public Question Time**

This 10-minute period is available for the public to express a view or ask a question on relevant matters on the following agenda. Because of time constraints, only one question will be permitted per member of the public. Please advise the clerk if you have any other questions at the end of the meeting.

The meeting to reconvene. Members of the public are welcome to stay and observe the rest of the meeting when they must remain silent.

5. Appointments

5.1 To appoint Mr T. Stanton as Internal Auditor for 2017 - 2018 financial year

5.2 To appoint a Member to serve on the Iden Community Emergency Forum

5.3 To appoint representative/s on the undermentioned bodies:

a) Iden Pavilion Association

b) R.A.L.C. (Rother Association of Local Councils)

c) E.S.A.L.C. (East Sussex Association of Local Councils)

5.4 To appoint a Member to take the lead regarding the Play Area Management Plan/ Schedule.

6. **Planning** (application details can be found on the Rother District website)

6.1 **Enforcements:** None advised to the clerk.

6.2 **Planning Decisions:**

RR/2017/599/P - High Hedges: Erection of side and rear extension and new roof structure. -

Approved Conditionally.

6.3 **Applications received:**

RR/2017/815/P - Gwyndoli, Grove Lane: Rear extension with loft conversion

RR?2017/809/L - Baron's Grange: Conversion to habitable accommodation. (listed building consent)

7. **Finances**

7.1. Year End Financial Report. (Copy available from idenvillage.wordpress.com)

7.2 To review the Council Asset Register, Financial and Management Risk Assessment, Internal Auditor review for 2015 -2016 and **agree the Statement of Financial Control**, to be signed by the chairman. (Copy available from idenvillage.wordpress.com)

7.3 Having considered the systems of internal control, **to agree the Annual Governance Statement** (Section 1 of Annual Return Form). Chairman to sign.

7.4 Having considered the accounting statements, **to agree the Annual Accounts Return** (Section 2 of the Annual Return Form). Chair to sign.

7.5 **Receipts**

£ 7,000.00 50% Precept

£ 171.42 Council tax support grant

7.6 **Payment of Cheques (including but not limited to)**

£ 364.00 Clerk's Salary for 8 hours per week. Standing order to be amended.
Plus cheque for £ 8.27

£ 48.02 Clerk's Admin Costs : Room, Car, stamps x 2

£ 15.00 Refund to Clerk for training session on latest requirements for annual return

£ 140.00 Dog Bin Waste Collection Annual charge for once a week collection (£23.40 VAT)

£ 96.00 SSALC Health and Safety & Risk Assessment Training 4th May (£16 VAT)

Charge card

£ 0.00 Next month will have Henwood Signs £23.70 for 5 hi vis vests (£3.95 VAT)

8. **To agree to pay for the clerk to attend the Clerks Technical Networking Day provided by ESALC 2nd November 2017 Cost £65 plus Vat.**

9. **To agree that the ordinary parish council meetings will take place on the first Tuesday of the month except for August.**

10. **Iden Playing Fields**

11. **Risk Assessment** – Report on Parish Assets - Play Area- Clerk. Councillors are to review their agreed responsible area of parish assets.

12. **Information for Councillors** (for noting or inclusion on future agenda)

Residents are advised that the absence of an item does not mean that the Parish Council is disinterested but that usually the Parish Clerk is awaiting further information or a response. Therefore the item is not included to allow for an efficient meeting.

Play area inspection in June.

Lloyds Bank Tenterden is closing.

13. **Date of Next Meeting**

The next meeting will be Tuesday 6th June 2017 at 7.30pm in Iden Village Hall.