



# Agenda 18th May 2023, Iden Parish Council

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Parish council members are summoned to the Meeting to be held on  
18th May 2023 at 7.30pm, Iden Village Hall

Signed

Date 12<sup>th</sup> May 2023

*Members of the Public and Press are welcome and encouraged to attend*

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## AGENDA

### 1. Election of Chairman

To elect a member of the council as chairman till the next annual meeting of the council. Chairman to sign acceptance of office.

Local Government Act 1972, 15(1) & (2)

Chairman to confirm acceptance of office and sign acceptance of office later.

### 2. Election of Vice Chairman

To elect a member of the council as vice chairman till the next annual meeting of the council.

### 3. Apologies

### 4. Disclosure of Interests

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.

### 5. Minutes (available from <https://www.idenvillage.uk>)

To approve minutes of the parish council meeting held on 5<sup>th</sup> April 2022 (previously distributed) and to sign as a true record.

## **6. Co-option**

**To agree to hold a paper ballot and vote to co-opt to fill one vacancy following ordinary elections.** Nominees are Catherine Glover, Ray Griffin and Beth Luckhurst.

**The meeting to adjourn for up to 25 minutes for**

Report from County and District Councillors

Public Question Time

This 10-minute period is available for the public to express a view or ask a question on relevant matters on the following agenda. Because of time constraints, only one question will be permitted per member of the public. Please advise the clerk if you have any other questions at the end of the meeting.

**The meeting to reconvene.**

Members of the public are welcome to stay and observe the rest of the meeting when they must remain silent.

## **6. Councillor Appointments**

**To elect councillors to serve or represent the council on the following bodies:**

- a) Iden Community Emergency Forum**
- b) Rother Association of Local Councils**
- c) East Sussex Association of Local Councils**
- d) Any others**

## **7. Meeting Schedule**

**To confirm that meetings will continue the first Tuesday of the month except for August when there will be no meeting.**

## **8. Policies**

The clerk has reviewed the latest model templates for standing orders and financial regulations and amended these to reflect current council practice. Copies circulated to councillors. The council's other policies have been reviewed and updated to reflect the new email address. There are also a few policies that the council should have.

**a) To agree Financial Regulations amended to increase emergency spending to £2,000 ( Budgetary Control 4.1) and emergency spending by the Clerk to £2,000 (Budgetary Control 4.5) and explanation of variances to budget greater than £300 or 15% (Budgetary Control 4.8) plus other minor amendments.**

**b) To agree the standing Orders**

**c) To agree the following policies:**

**Co-option Policy**

**Complaints Policy**

**Document Retention Policy**

**Receipt of Donations Policy**

**Equal Opportunity Policy**

**Grievance Policy**

**Disciplinary (new)**  
**Health and Safety Statement**  
**Safeguarding Policy**  
**Sickness and Absence Policy**  
**Staff Expenses Policy**  
**Media Policy**  
**Email Disclaimer (new)**  
**Privacy Notice (new)**  
**Information and Data Protection Policy (new)**

## **7. Confirmation of Borrowing Approval for a charge card for the Clerk**

To confirm borrowing approval for a charge card for the clerk with a limit of £500 in any one month. Consider review of the amount.

## **8. Delegation to the Clerk regarding the New Burial Ground**

**To confirm delegation to the Clerk to confirm memorial stone inscriptions and locations of plots.** LGA 1972 s 101

## **9. Planning**

(Information on applications is available from Rother District Council website)

### **7.1 Enforcements and Appeals:**

ENF /26/23/IDE May House: Breach of condition 7 on appeal decision App/U1430/D/21/32881 discharge of condition 7 application RR/2021/2508/ P approved. Enforcement statement there has been no breach has been queried and enforcement officer would be returning to check the right condition.

### **7.2 Planning Decisions by Rother District Council Since Last Meeting**

RR/2023/371/P Windfalls, Main Street: rear single storey extension, front porch and new proposed cladding. Granted.

### **7.3 Applications to be considered:**

**a) RR/2023/313/P Iden Bowls Club: Erection of a new open sided timber trellis to front façade of existing building.**

## **10. Finances – year end**

10.1 Fourth Quarter and Year End Financial Report.

## **11. Council Finances**

11.1 Bank Balance as of 30<sup>th</sup> April 2023 Parish Council Accounts £ 28,353.45 (being Treasurer's Current Account £18,061.36 and Business Reserve £10,292.09)

### **11.2 April Receipts**

£6.51 April Bank Interest  
£8,000.00 Precept (Council Tax) first instalment

### **11.3 Agreement of payments (including but not limited to)**

£520.00 Clerk's May salary  
£41.70 Clerk's May Allowances: Room £30 and car £11.70  
Charge Card (9<sup>th</sup> May) Nil

## **12. King Charles III Coronation Celebrations**

Review of event.

## **13. Public Consultation on the Future of Iden Pavilion**

There was a consensus of the 42 people in attendance that the pavilion should be maintained and kept for the future but that more use of the pavilion should be found. Also that a separate group should be set up in some way to look into this and any possible grants, as well as the structure that a future group might take to manage the pavilion in the future.

## **14. Iden Pavilion**

At the public meeting and consultation on the future of the sports pavilion, the residents had confirmed that the pavilion should continue to be used and supported. A few residents have offered to investigate taking over the management of the pavilion. The Clerk has met with the Debbie Chalet to review how they would work with the council till the group came to the council with a management strategy and to provide some background information.

## **15. Pavilion Finances**

### 11.1 Bank Balances

Bank Balances on 30<sup>th</sup> April 2023 Treasurers Account £5,546.31

### 11.2 April Receipts

Nil

### 11.3 April Payments

£23.00                      EDF monthly direct debit payment 15<sup>th</sup> of the month

## **16. Iden Playing Fields**

## **17. Risk Assessment – Report on Parish Assets**

## **18. Information for Councillors (for noting or inclusion on future agenda)**

The pavilion roof work is now scheduled for the 3rd July.

Pavilion safety inspection Thursday 1<sup>st</sup> June 10am.

Elmsmead bus shelter paint Wednesday 31<sup>st</sup> May 10am subject to no rain.

Police Focus Group – 23 May 10.30 to 12.30 Rye Town Hall

## **19. Date of Next Meeting**

Tuesday June 6th at 7.30pm Iden Village Hall.