



Agenda 7 October 2025

Iden Parish Council Meeting

Clerk: Mrs Mary Philo
Telephone 01797 270 790
Email clerk.idenparish@gmail.com
<https://www.idenvillage.uk>

Island Cottage
Swan Street
Wittersham
Kent
TN30 7PH

**Parish council members are summoned to the Meeting to be held on
7th October 2025 at 7.30pm, Iden Village Hall**

Signed

Date 2 October 2025

Members of the Public and Press are welcome and encouraged to attend

AGENDA

1. Apologies

2. Disclosure of Interests

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.

3. Minutes (available from <https://www.idenvillage.uk>)

To approve minutes of the parish council meeting held on 2nd September 2025 (previously distributed) and to sign as a true record.

4. The meeting to adjourn for up to 25 minutes

Report from County and District Councillors

Public Question Time

This 10-minute period is available for the public to express a view or ask a question on relevant matters on the following agenda. Because of time constraints, only one question will be permitted per member of the public. Please advise the clerk if you have any other questions at the end of the meeting.

5. The meeting to reconvene.

Members of the public are welcome to stay and observe the rest of the meeting when they must remain silent.

6. Council Emails and Domain Name

To select a .gov domain (and a second choice) and a registrar to set up emails thereafter.

7. Planning

(Information on applications is available from Rother District Council website)

I. Enforcements and Appeals

II. Planning Decisions by Rother District Council

- a) RR/2025/608/L Bosney Farm, Grove Lane: Alteration and restoration works, including insertion of new windows into existing openings and rebuilding of external stairs. Granted
- b) RR/2025/1071/P and RR/2025/1072/L Elms Garage Cottage, Grove Lane: Internal removal and reconfiguration of modern partitions at ground and first floor of cottage (including removal of chimney). Internal reconfiguration of first floor of garage to provide a home office/storage. External works to cottage to provide French doors to south elevation and door changed to window. External works to garage to provide new glazing to south elevation and replacement of timber shingles with weather boarding. Refurbishment of stone steps and replacement of timber balustrade/handrail to external staircase to garage with metal balustrade and handrail.
- c) RR/2025/1028/P AND RR/2025/1029/L Park Oast, Wittersham Road: Proposed two storey infill extension. Changes to fenestration undecided on southern side to improve traditional façade. Internal wall alterations. Refused.
- d) RR/2025/1272/P Cliff Cottage, Military Road: Placement of a shepherd's hut in the garden for use as holidays lets. Approved wit conditions.

III. Applications to be Consider

Applications a – c may be considered together

- a) RR/2025/1411/P Bell Inn, Main Street: Change of use from Public House to dwelling house
- b) RR/2025/1497/L Bell Inn, Main Street: Removal of bar (servery) to create open plan kitchen area
- c) RR/2025/1504/L Bell Inn: Removal of free-standing signpost
- d) RR/2025/1560/0 The Granary, Oxenbridge Farm: Certificate of lawfulness for existing use of a building as single dwelling house.

IV. Notifications Only – None

V. Delisting of the Bell – No further advice

8. Finances – Parish Council

I. September Bank Balances Sign Off and Agreement

31 st August 2025	£ 28,109.76
Plus total Receipts	5.84
Less total Payments	<u>£ 1,235.78</u>
30 th September 2025	<u>£ 26,879.82</u>

(30th September 2025 statements -Treasurers Account £16,327.43 and Reserve Account £10,552.39)

September Receipts

£5.84 Bank Interest

September Payments

£681.76 Salaries.
£41.70 M Philo: Room £30, car £11.70
£4.75 Lloyds Bank: Account maintenance monthly fee & charge to cash chq
£50.00 Refund R Bauling: gate post and postcrete (vat £7.38)
£400 Village Hall: Annual room hire and donation
£15.25 Castle Water: Pavilion Water
£42.32 EDF: Pavilion Electricity.

II. Payments to Authorise

£678.36 Salaries.
£41.70 M Philo: Room £30, car £11.70
£4.25 Lloyds Bank: Account maintenance monthly fee
£4,032 Gibbs & Son: Grass cutting (vat £672)
Charge Card (23 October)
£84.99 Microsoft Office: Annual charge
Pavilion Electricity and Water unknown.
£31.98 GoDaddy: iden.uk domain 2 year renewal - outstanding

9. Letter from ICE

To consider the letter from ICE regarding council representation

10. Poppy Appeal and Remembrance Day

To agree to donate £50 to the British Legion Poppy Appeal

11. Iden Pavilion and Playing Fields

I. Iden Pavilion Trust.

To agree to donate the profits of the Summer Fayre to Iden Pavilion Trust as the Trust is better place to be able to use the funds as match funding for grants to make improvements to the Pavilion.

II. Footpath gate by Stream Cottage

Update.

III. Any other issues to report.

12. New Burial Ground

To consider whether to accept the offer of a bench for the New Burial Ground and where it might be placed.

13. Policies

I. To agree the final draft Equality and Diversity Policy.

II. To review and agree the Data Audit and Document Retention and Disposal Policy

14. Risk Assessment – Report on Parish Assets

15. Rubbish Bin for Readers Lane

Update.

16. Information for Councillors (for noting or inclusion on future agenda).

17. Date of Next Meeting

Tuesday 4th November 2025, 7.30pm, Iden Village Hall.

18. Pursuant to section 1) 2 of the Public Bodies Admission to meetings) Act 1960 to agree that, because of the confidential nature of business transacted the Public and Press leave the meeting during the consideration of
Clerk's Salary **1972 LGA sch.12A, part 1, 5**