



Agenda 6th February 2024, Iden Parish Council

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Parish council members are summoned to the Meeting to be held on
6th February 2024 at 7.30pm Iden Village Hall

Signed

Date 1st February 2024

Members of the Public and Press are welcome and encouraged to attend

AGENDA

1. Apologies

2. Disclosure of Interests

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the member regards the personal interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.

3. Minutes (available from <http://www.idenvillage.uk>)

To approve minutes of the parish council meeting held on 2nd January 2024 and 4th January 2024 (previously distributed) and to sign as a true record.

The meeting to adjourn for up to 25 minutes for

Report from the County Councillor and District Councillors

Public Question Time

This 10-minute period is available for the public to express a view or ask a question on relevant matters on the following agenda. Because of time constraints, only one question will be permitted per member of the public. Please advise the clerk if you have any other questions at the end of the meeting.

The meeting to reconvene.

Members of the public are welcome to stay and observe the rest of the meeting when they must remain silent.

4. Planning

(Information on applications is available from Rother District Council website)

4.1 Enforcements and Appeals

No appeals outstanding and no enforcements.

4.2 Planning Decisions by Rother District Council

- i. RR/2023/2469/O Tyson Marsh Farm, Wittersham Road: Certificate of Lawfulness for the existing occupation of Tyson Farm in breach of an agricultural occupancy condition imposed on permission 76/0087 for use as a dwelling for person/s not employed in forestry or agriculture. Rother District Council – ‘the use in breach of condition described in the First Schedule hereto in respect of the dwellinghouse specified in the Second Schedule hereto was lawful within the meaning of Section 191 of the Town and Country Planning Act 1990 (as amended)’.
- ii. RR/2023/1053/P Twin Sister, Church Lane: Alterations and extension to existing building and pool house. Approved conditionally.

4.3 Applications to be considered

- i. RR/2024/44/P Orchard Cottage, Readers Lane: Erection of single storey extensions to side, front and rear.
- ii. RR/2024/51/L Old Tudor, Readers Lane: Repairs to sunroof, replacement of rainwater goods and replacement of damaged fenestration, swapping windows and door positions.
- iii. RR/2024/172/P Moat Farm Oast: Proposed conversion of part of garage building including new dormer to create self-contained annex for family.

4.4 Response to Consultation on CIL Funding

To consider the draft response and finalise for agreement.

4.5 Planning Training

To agree that Councillor Luckhurst attends the online training ‘The Future Shape of the Planning System’, 14th March. Cost £40 plus vat.

4.6 Footpath 20 Dedication – Bosney Farm and track to Thornsedale Farm

Public Rights of Way have been in contact with the council. The footpath was confirmed on the definitive map in 2006 however, it has since been discovered that the landowner has not given permission for the track to and short section across Thornsedale Farm. A diversion is not possible. The council has the option to make a formal application for the route, in particular the track and land linking to Bosney Farm, which includes providing evidence of the use of the track and path from 1957 to 2004 and perhaps more recently. Thornsedale Farm owners have said that they will not prevent walkers from using it but are against a registered footpath.

5. Finances – Parish Council

5.1 Bank Balances and third Quarter Financial Report

Bank Balances:

31 st December 2023	£20,710.79
Total Receipts	£ 10.70
Total Payments	<u>£ 698.72</u>
31 st January 2024	£20,022.77

(31st January statements -Treasurers Account £9,650.58 and Reserve Account £10,372.19) Running balance is £20,022.77

5.2 January Receipts

£10.70 Bank Interest

5.3 January additional Payments

None

5.4 Payments to Authorise

£818.00 Clerk's salary (paye £32), including back pay.

£41.70 Clerk's salary allowances: Room £30 and car £11.70

£139.97 Rother District Council: Election charge for uncontested elections

£ 22.60 Refund M Philo: new battery for the council laptop (vat nil)

£186.00 Nigel Gibbs & Son: Cemetery hedge and tree from playing field (vat £35)

£32.82 Pett PC: Share of Clerk's mobile phone September 23 to March 24 inclusive (vat nil)

Charge Card (February) - Nil

5.5. Internal Audit

To agree to the internal audit to be completed by Mr P Phillip.

6. Churchyard Boundary Tidy

The boundary fence from the church path entrance along to the garden of contemplation has become overgrown in places. To agree to contract Nigel Gibbs & Sons to string and clear. Est. £500

7. Rural Verge Grass Cutting

In response to requests from the public highways are changing how and when they will be cutting these verges. To agree one of the following options.

Option 1 - Standard Rural Grass Cutting Service – No change

Two cuts per annum of a 1 metre wide swathe along the verge plus visibility areas cut for visibility at junctions and for safety on the inside of bends where sight lines between road users may be obscured by vegetation.

Option 2 - Environmental Enhancement Service (reduced rural service)

Excluding single track lanes, the first cut at start of season to be only visibility cuts for safety at junctions and on the inside of bends where sight lines between road users may be obscured by vegetation. The second cut later in the season will be visibility plus a 1 metre wide swathe along the verge.

There is an opportunity to change options at a later date, but this choice will be the default position.

8. Pavilion - Finances

8.1 Bank Balances

Bank Balances on 31st January 2024 Treasurers Account £694.93

8.2 January Receipts

Nil

8.3 January Additional Payments

Following the complaint about EDF taking £323.60 with little communication in December and the £20 compensation, the account was moved to monthly smart meter read billing. The account was left with £62.17 in credit with EDF. The 21 December to 17 January bill of £61.98, again with no communication prior to debiting the account. The account now stands at 19p in credit.

£19.67 Castle Water: estimated December bill

8.4 February Payments

£tba EDF monthly direct debit

£tba Castle Water December bill

9. Iden Playing Fields and Pavilion

i) Pavilion Lease to Iden Pavilion Community Trust

As a requirement to be able to make grant applications the group needs to have a secure form of tenure such as a lease.

To agree to instruct Wellers Hedley, who produced the original lease, to review the lease to update it, whilst protecting the parish council from risk but taking a benevolent view to the group as the parish council will be working with the group. The group have obtained a price around £500 which is to be confirmed. The usual price to provide a lease is usually £1,200 plus vat including advice.

10. Risk Assessment – Report on Parish Assets

11. Information for Councillors (for noting or inclusion on future agenda)

Grove Lane closure for patching between the 16th and 19th February between 7am to 7pm
The clerk has bought a new battery for the laptop, and all is working well now.

Power outage on 5th February for up to an hour between 8am to 9am and 15th February for 30 minutes between 13.00 and 13.30 hrs. The outage is to allow pole replacement.

12. Date of Next Meeting

Next ordinary meeting Tuesday 5th March 2024, 7.30pm Iden Village Hall.