



Idea Parish Council

Clerk: Mrs Mary Philo

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Parish Council members are summoned to the Annual General Meeting to be held on 21st May 2015 at 7.30pm in Idea Village Hall

Signed Dated 15th May 2015
Mary Philo, Clerk

Members of the Public and Press are welcome and encouraged to attend

A G E N D A

1. To Elect the Chairman of the Council and to Receive the Chairman's Declaration of Acceptance of Office. (Local Elections Order 2012 (SI No 1456))
2. To Elect the Vice Chairman and to Receive the Vice Chairman's Declaration of Acceptance of Office.
3. To Receive Apologies for Absence.
4. Disclosure of Interests
To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. To receive any requests for new disclosable pecuniary interest dispensation. To receive any advice on changes to continuing councillors' register of interests.
5. Minutes
To approve minutes of the Parish Council Meeting held on 7th April 2015 (previously distributed) and to sign as a true record.

The meeting to adjourn for up to 25 minutes for

Report from the County Councillor

Report from District Councillors

Public Question Time

This 10-minute period is available for the public to express a view or ask a question on relevant matters on the following agenda. Because of time constraints, only one question will be permitted per member of the public. Please advise the clerk if you have any other questions at the end of the meeting.

The meeting to reconvene. Members of the public are welcome to stay and observe the rest of the meeting when they must remain silent.

6. To Appoint Mr. T. Stanton as Internal Auditor for 2015 -2016 Financial Year.
7. To Appoint a Member to serve on the Iden Community Emergency Forum
8. To Appoint representative/s on the undermentioned bodies as required:
 - a) Iden Pavilion Association.
 - b) Iden Village Hall.
 - c) R.A.L.C. (Rother Association of Local Authorities).
 - d) E.S.A.L.C. (East Sussex Association of Local Councils). 2 Members.
 - e) R.T.A.G. (Rother Transport Action Group) and /or any other body proposed at the meeting.

To Appoint a Member to take the lead on the following:

a) Play Area Management Plan/Schedule

9. Planning
 - 9.1 Enforcements:
 - 9.2 Planning Decisions:
 - 9.3 Applications received:

RR/2015/ 980/P – Devonian House, Wittersham Road: Two Storey rear extension with hipped roof over.

RR/2015/599/P - Cedar Cottage, Randolph Lane: Erection of garages to accommodate motor home, van and car.

10. Finances - report from the clerk.
 - 10.1 To Review the Council Asset Register.
 - 10.2 To agree Annual Accounts Return and governance statement. Chairman to sign. (Documents previously distributed).
 - 10.3 To request 3 Members to be Lloyd's Bank Account Signatories.
 - 10.4 Receipts
 - £7,000 Rother District Council - 50% of Iden Council Precept, first payment
 - £ 403 Rother District Council - Council Tax Scheme Grant
 - £1,074.01 Iden Pavilion Association - Insurance and £15 annual lease fee.

- 10.5 Payments To be Agreed and Made: Cheques/Direct Debits (including but not limited to)
- | | |
|------------|---|
| £ 343.20 | Clerk's Salary for 8 hours per week. |
| £ 11.09 | (Vat £1.85) Office Depot black ink cartridge |
| £ 49.80 | (Vat £8.30) Regent Electrical - Light for 2nd Difibrilator |
| £ 51.60 | (Vat £8.30) Alsford Timber - Wood for restoration of New Burial Ground bench |
| £ 54.00 | Care Signs - Sign for 2nd Defibrilator |
| £ 60.00 | D. Paine - Chestnut field stakes for churchyard fence. (signed 10.05.15) |
| £ 2,011.98 | Zurich Insurance - Parish Council Insurance and Iden Pavilion Buildings Insurance |
| £ 136.24 | (Vat 22.71) Rother District Council - Dog bin waste bin collection |
- Clerk's Expenses for May to be paid in July.

11. To agree to apply to register the Bell Inn, Iden as a community asset.

12. To Agree permission for Iden Fete to use Iden Playing Field on Friday 24th July and Saturday 25th July 2015. (Subject to Copy of Public Liability certificate and suitable risk assessment)

13. To Agree permission for Rye Retreat to use Iden Playing Field for its staff picnic on Sunday 2nd and Sunday 9th August 2015. Fee of £ 50 per event as per new charges schedule (Subject to copy of Public Liability Insurance and risk assessment)

14. To Fix the Dates and Times of Ordinary Meetings of the Council for the ensuing year as the first Tuesday in Every month at 7.30 pm in Iden Village Hall except for August:
9th June 15 (cancelled), 7th July 15, 8th September 15, 6th October 15, 3rd November 15, 8th December 15, 5th January 16, 9th February 16, 1st March 16, 5th April 16 and AGM 3rd May 16. Annual Parish Assembly to be held in March 2016.

15. Information for Councillors (for noting or inclusion on future agenda)
Residents are advised that the absence of an item does not mean that the Parish Council is disinterested but that usually the Parish Clerk is awaiting further information or a response. Therefore the item is not included to allow for an efficient meeting.

Register of Interests forms.

Election Expenses forms.

St. Michael's School sport's day.

16. Date of Next Meeting
The next meeting will be Tuesday 7th July 2015 at 7.30pm in Iden Village Hall.