



Agenda 5th January 2021, Iden Parish Council

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Parish council members are summoned to the Meeting to be held on
5th January 2021 at 7.30pm in Oxenbridge, Wittersham Road

Meeting venue changed to Zoom link below.

<https://us02web.zoom.us/j/88049548334>

Signed

Date 23rd December 2020

Members of the Public and Press are welcome and encouraged to attend

AGENDA

1. Apologies

2. Disclosure of Interests

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.

3. Minutes (available from idenvillage.wordpress.com)

To approve minutes of the parish council meeting held on 1st September 2020 (previously distributed) and to sign as a true record

The meeting to adjourn for up to 25 minutes for

Report from the County Councillor and District Councillors

Public Question Time

This 10-minute period is available for the public to express a view or ask a question on relevant matters on the following agenda. Because of time constraints, only one question will be permitted per member of the public. Please advise the clerk if you have any other questions at the end of the meeting.

The meeting to reconvene.

Members of the public are welcome to stay and observe the rest of the meeting when they must remain silent.

4. Planning

(Information on applications is available from Rother District Council website)

4.1 Enforcements:

None.

4.2 Planning Decisions by Rother District Council Since Last Meeting:

RR/2020/1640/P Randolphins, Randolphins Lane – Installation of photo-voltaic panels in adjacent field – Permitted.

RR/2020/1692/L and RR/2020/1691/P East View, Main Street – Demolition of existing single storey extension and erection of new single storey extension – Permitted.

4.3 Applications to be considered: none

5. Finances

5.1 Financial Information: External Audit

Littlejohn completed the external audit and advised that the information provided had been in accordance with Proper Practices and no other matters had come to their attention giving cause for concern. Littlejohn has raised the issue that the asset register value does not include VAT whilst payments made are to be shown gross of vat. The Clerk will have to restate the asset register value to make a correction.

Third Quarter Financial Reports is attached.

5.2 Bank Balances

Bank Balance as at 31st October 2020 £24,302.90

30th November 2020 £22,910.50

31st December 2020 to be advised

5.3 October, November and December Receipts

£0.08	October Bank Interest
£1,366.43	Iden Pavilion Association buildings insurance and annual lease
£0.09	November Bank Interest
£0.08	December Bank Interest
£250.00	Burial ground reservation

5.4 December payments

£473.55	Clerk's December Salary
£41.70	Clerk's December Allowances
£ 1.68	Pett PC: Share of Mobile Phone for Clerk
£432.00	Gibbs and Sons: Hedge cut and clearing in the churchyard, New Burial Ground, Garden of Remembrance and Playing fields parking. (vat £72)
	Business Charge Card
£40.00	Data Handler Registration with the Information Commissioner's Office

5.5 Agreement of payments (including but not limited to)

£473.55	Clerk's January salary
£41.70	Clerk's January Salary Allowances: Room £30 and car £11.70
	Charge Card: to be advised

5.6 Setting the Precept

To agree to set the precept at £16,000 per annum for the financial year 2021 – 2022

5.7 Clerks' Subscription

To agree to fund a share of the Clerk's annual membership to the Society for Local Council Clerks, £208 total Iden's share £51.20

6. Future Meetings and Delegation to Clerk

To consider the method of meeting (face to face / zoom), how often to meet (monthly/bi-monthly), and whether to delegate to the Clerk in conjunction with the chairman running the council between meetings.

7. Iden Playing Fields and Pavilion

8. Risk Assessment – Report on Parish Assets

9. Information for Councillors (for noting or inclusion on future agenda)

A resident has offered to become the Tree Warden for Iden. Training is available from the Woodlands Trust.

10. Date of Next Meeting

To be advised

Third Quarter Financial Report

As at 21st December total receipts for the quarter is £1616.68.

The fee for the pavilion insurance and the annual lease charge were received and a burial plot was reserved in the New Burial Ground.

Total payments for the period to report date is £2,164.44.

Although the council's activity remains subdued by the pandemic the council financially supported Claire Carle to ready the war memorial for Remembrance Day in November. In addition, the council donated £100 to the British Legion. A further donation of £250 was made to Rye Food Bank in November.

The annual grass cutting fee for the Churchyard, cemetery and playfield was settled at £1,680.00 including vat. As this is less than usual the opportunity has been taken to clear the Garden of Remembrance which had become overgrown and dark as well as clearing under the trees in the churchyard along the additional parking area to reveal the tombstones there. This bill is awaited with the charge for the annual cut to the new burial ground hedge and cutting back the undergrowth along the fencing of the external parking area. The latter should assist with litter picking of the area.

As the ground on the playing fields has become very wet again pest control is visiting to keep the number of moles down. The football post was picked up by the safety inspection report as being a high risk needs to be dealt with.

The Clerk is awaiting design proof for replacement signage at the entrance to the playing fields and in the parking area.

Vat refund will be made in January.

Outstanding payments

£280	Pest Control
£1550.79	Salary and allowances, phone
£51.20	Clerk's Society subscription share
£ to be advised	New signage on playing Field

Ring fenced sums

£992.54

£246

£8000.00

Website (hosting fee still be paid when site goes live)

Garden society donation for natural enhancements around the village

Council Reserve