



Iden Parish Council

**Minutes of Meeting held on
3rd April 2018 at 7.30 pm at Iden Village Hall**

Village Notices

A memorial service for Derek Barham would be held on 5th April 2pm All Saints Church. Derek had participated fully in village life including being the groundsman for the Bowls Club, the Assistant Scout Master and a parish councillor.

The village concert would be held on the 14th April at 7.30pm in the village hall. Tickets £8

Present:

Councillors: Mr. R. Griffin, Mr. M. Miller and Mr. G. Say.

In attendance: County Cllr. K. Glazier, District Cllr, P. Osborne and Parish Clerk Mrs. M. Philo.

Members of the public: 5

Item No.		
1.	Apologies	Cllrs. S. Hart, P. Riley and J. Wood. LGA 1972 sch12,12
2.	Disclosure of Interest on Agenda Items.	None. Code of Conduct
3.	Minutes	Minutes of the Parish Council meeting on 6th March 2018 were agreed and signed as a true record. LGA 1972 sch12,19.1
		The meeting was adjourned
	County and District Councillors' Reports	
	P.C.S.O.	At a recent meeting Katy Bourne the Police Commissioner revealed that the force would once again be recruiting P.C.S.O.s.
	Potholes	Residents were reminded to keep reporting the potholes. An additional 13 gangs were working on the emergency 2 hour repairs. These repairs were only temporary and the gangs would be returning at a later date to complete long term repairs.
	Transport for South East	Cllr. Glazier was chairing this committee that was responding to the government on the plans to maintain strategic roads in East Sussex.

	High Speed 1	The government continued to support the extension of the high speed train from Ashford to Hastings and Bexhill and had signed off the payment of £200,000 for planning costs required for Ashford Station rail and platform alterations.
	Civil Enforcement of Parking Regulations	Rother Council would now be starting the process of applying for civil enforcement. It was expected that the process would take two years. During this time the police would be undertaking enforcement.
	Public Questions	None.
		The meeting was reconvened.
4.	Planning	Details on applications can be found on Rother District Council Website. Town and Country Planning Acts 1990 sch1/2010
4.1	Enforcements	None advised to the Clerk.
4.2	R.D.C. Planning Decisions	RR/2018/47/L – Partridge, Main Street: Repair works to the exterior of the building. Granted
4.3	Applications Received	None
5.	Finances	I.P.C. Financial Regulations
5.1	2016/2017 Internal and External Report and Procedure for 2017/2018 Annual Return and Audit.	The council reviewed the annual return and internal auditor's letter for 2016/2017 financial year. The chair to double check that all boxes were completed. The Clerk had updated the Fincancial management Risk Assessment for 2018 to include the latest developments in Data Handling and the decision to make payments via online banking. It was resolved to agree the statement of control for the year ending 31st March 2018. The Clerk explained that Iden would comply with the requirements to be able to exempt itself from external audit. The Annual Return would be completed in the same away and the internal auditor would sign off on it and this would then be published on the website. PKF Littlejohn would still respond to any public enquiries. There would be no charge for this with the exemption. The council expressed an interest in taking this path.
5.2	Receipts	£ 0.30 March Bank Interest
5.3	Payments	£ 440.75 Clerk's Salary for 8 hours per week. Standing Order. £ 42.26 Clerk's administration costs: £11.70, room £30, stamp 56p £ 147.84 Sussex Association of Local Council: Annual Membership including National Association Local Councils membership

5.3	Payments	£ 30.00 Rye Metal Finishing: Shot blasting and powder coat of additional Iden Name Sign and brackets (vat £5) Charge Card - nil
6.	Urban verges	It was resolved to accept Rother District Council's offer to cover, 2018 year only, the cost of the urban verge cuts that will no longer be funded by East Sussex County Council. It was clarified that any contractor working on highways would have to hold public liability insurance and works insurance. Highways Act 1980
7.	Data Protection Officer	The Clerk explained that as the requirement for a Data Protection Officer for parish council's was new there were no companies experienced in providing this service at this level in this field. It was resolved to contract Local Councils Public Advisory Service as Data Protection Officer for one year. Cost £150 per annum. General Data Protection Regulations 2018
8.	Playing Field Waste Bin	The clerk advised that Trident Waste had just advised that they were not prepared to collect the two bins within the playing field because the time required to reach them could not be costed. The Clerk had asked the grass cutting contractor if they would be able to empty these bins. Delegation was deferred and the council would await developments.
9.	Village Fete	It was resolved to send the draft letter highlighting issues that needed to be covered as part of the fete committees early preparations and within the fete's insurance.
10.	Iden Playing Fields and Pavilion	The inspection had been carried out and there were few requirements. As the attendees had confused the starting time, the planned meeting was rescheduled to the Tuesday 25th April at 7.30pm in the Old Hall.
11.	Risk Assessment	Best Practice
	Play Area	The ground where the climbing frame had stood had dropped slightly in places and need to be topped up.
	Garden of Remembrance	Wildlife had dug two holes in the garden. Tape and post had been set up to warn visitors.
12.	Information for Councillors	
	Holiday Hours	The Clerk asked for help to double check the pro-rata holiday hours due.

	Neighbourhood Watch	Inspector Dan Russell in charge of community policing would be invited to the July meeting for 7pm.
	Fly Tipping at Elmsmead	The rubbish had now been removed.
	Waste Bin at Grove Lane Bus Shelter	Rother's officer had confirmed that they would replace the broken bin there with a new litter and dog waste bin and dispose of the old one.
	Grove Lane Potholes and Verges.	In response to an email on this the Clerk had reported the potholes with Highways. Highways reportable fault list did not cover damaged verges. It was suggested that perhaps a community minded farmer might assist with levelling the ruts with a tractor.
	Letter from Parkwood Resident Regarding the Exterior Condition of the Homes and Roads There	With the assistance of district councillors the Clerk had passed contact details for Optivo whom managed many of the properties that the letter covered.
	Mobile Phone for Clerk	The Clerk requested the council to consider sharing a mobile phone cost for the clerk with the other two parishes. Councillors thought it would be a good idea as the the clerk would not have to use her own landline.
13.	Date of Next Meeting	The next meeting would be Tuesday 1st May 2018 at 7.30pm in Iden Village Hall.