



Agenda 3 June 2025

Iden Parish Council Meeting

Clerk: Mrs Mary Philo
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<https://www.idenvillage.uk>

Island Cottage
Swan Street
Wittersham
Kent
TN30 7PH

**Parish council members are summoned to the Meeting to be held on
3rd June 2025 at 7.30pm, Iden Village Hall**

Signed

Date 29th May 2025

Members of the Public and Press are welcome and encouraged to attend

AGENDA

1. Apologies

2. Disclosure of Interests

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.

- i. Councillors to confirm that their Register of Interest is unchanged.

3. Minutes (available from <https://www.idenvillage.uk>)

To approve minutes of the parish council meeting held on 6th May 2025 (previously distributed) and to sign as a true record.

4. The meeting to adjourn for up to 25 minutes

- ii. **Report from County and District Councillors**
- iii. **Public Question Time**

This 10-minute period is available for the public to express a view or ask a question on relevant matters on the following agenda. Because of time constraints, only one question will be permitted per member of the public. Please advise the clerk if you have any other questions at the end of the meeting.

The meeting to reconvene.

Members of the public are welcome to stay and observe the rest of the meeting when they must remain silent.

5. Councillor Appointments

To elect councillors to serve or represent the council on the following bodies:

- a) Iden Community Emergency Forum**
- b) Rother Association of Local Councils**
- c) East Sussex Association of Local Councils**
- d) Any others**

6. Code of Conduct

To agree to sign up to the Civility and Respect Pledge, which includes the agreement of the following:

- Our council has agreed that it will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.
- Our council has put in place a training programme for councillors and staff.
- Our council has signed up to Code of Conduct for councillors.
- Our council has good governance arrangements in place including, staff contracts, and a dignity at work policy.
- Our council will commit to seeking professional help in the early stages should civility and respect issues arise.
- Our council will commit to calling out bullying and harassment when if and when it happens.
- Our council will continue to learn from best practice in the sector and aspire to being a role model/champion council e.g., via the Local Council Award Scheme.
- Our council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate.

7. Policies ([POLICIES | iden](#))

Draft copies are available on the website

- i. **To agree Financial Regulations.**
- ii. **To agree the Standing Orders**
- iii. **To agree the Schedule of Delegation in case of an emergency that means the council is unable to meet.**
- iv. To note that the remaining 13 policies will be reviewed during the year.

8. Council Insurance

The council insurance will renew on the 18th June 2025 for the final year of a three-year long term agreement. However, the broker Clear Council through which the insurance has been acquired with Aviva Insurance Limited, has decided to change its partner to Ecclesiastical Insurance Office plc and as a result Clear Council is offering a new three year fixed rate contract with Ecclesiastical from this year. Current insurance premium is £911.82 and the offered renewal premium is £1,131.07. **To agree to take up the offer of a 3- year long term agreement with Ecclesiastical.** Consideration should be given to obtaining an update replacement cost for the pavilion.

9. Council Emails and Domain Name

Clerk update.

10. Planning

(Information on applications is available from Rother District Council website)

- i. **Enforcements and Appeals**
- ii. **Planning Decisions by Rother District Council**
- iii. **Applications to be Consider**
 - a) RR/2025/608/L and 607/P Bosney Farm, Grove Lane: Alteration and restoration including insertion of new windows and rebuilding of external stairs
 - b) RR/2025/617/L and 616/P Old Tudor, readers Lane: New/replacement outbuilding for garage and storage and associated works: Extended rear terrace area.
- iv. **Notifications Only – None**
- v. **Delisting of the Bell**

11. Finances – Parish Council

i. **May Bank Balances Sign Off and agree**

30 th April 2025	£ 22,826.21
Plus total Receipts	£ 92.10
Less total Payments	£ 844.26
30 th April 2025	£ 22,074.05

(31st May 2025 statements -Treasurers Account £11,547.24 and Reserve Account £10,526.81)

May Receipts

£7.21	Bank Interest
£84.46	Pett PC refund for supplies
£0.43	Charge card cash back

May Payments

£647.23	Salaries
£41.70	M Philo: Room £30, car £11.70
£84.46	Charge Card – for Pett PC supplies
£43.94	Castle Water: Pavilion water
£22.68	EDF: Pavilion electricity
£4.25	Lloyds' Account Management Charge
Charge Card (May): Nil	

ii. **Payments to Authorise**

£647.23	Clerk's May salary.
£200.00	Donation to Air Ambulance (1972 LGA s.137)
£41.70	M Philo: Room £30, car £11.70
£4.25	Lloyds Bank: Account maintenance monthly fee
£594.00	R B Health and Safety Solutions Ltd: Pavilion Safety Inspection
Charge Card (May) Nil	
Pavilion Electricity and Water unknown.	

iii. **Annual Governance and Accountability Return 2024-2025**

- a) Asset register as at 31st March 2025
To agree the asset register
- b) Internal Auditor report and Statement of Internal Control
To note the Internal Auditor's Report and agree the Statement of Internal Control
- c) Section 1 AGAR Assertions
To consider the assertions and agree the responses. The clerk and Chairman to sign

d) **Section 2 AGAR Accountability Report**

To consider the responses and agree the figures. The chairman to sign.

Note: dates of public inspection 5th June to 16 July inclusive

12. Report from the Save The Bell Inn

13. Iden Pavilion and Playing Fields

- i. **Iden Pavilion Working Party Update Report**
- ii. **Footpath gate by Stream Cottage.**
- iii. **Any other issues to report.**

14. Risk Assessment – Report on Parish Assets

15. Information for Councillors (for noting or inclusion on future agenda).

16. Date of Next Meeting

Tuesday 1st July 2025, 7.30pm, Iden Village Hall.