



Iden Parish Council

Clerk: Mrs Mary Philo

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Parish Council members are summoned to the Meeting to be held on 5th June 2018 at 7.30pm in Iden Village Hall

Signed
Mary Philo, Clerk

Dated 31st May 2018

Members of the Public and Press are welcome and encouraged to attend

AGENDA

1. **Apologies**
2. **Disclosure of Interests**
To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.
3. **Minutes**
To approve minutes of the Parish Council Meeting held on 1st May 2018 (previously distributed / available on idenvillage.wordpress.com) and to sign as a true record.

The meeting to adjourn for up to 25 minutes for

Report from the County Councillor
Report from District Councillors
Public Question Time

This 10-minute period is available for the public to express a view or ask a question on relevant matters on the following agenda. Because of time constraints, only one question will be permitted per member of the public. Please advise the clerk if you have any other questions at the end of the meeting.

The meeting to reconvene. Members of the public are welcome to stay and observe the rest of the meeting when they must remain silent.

4. **Planning** (information on applications is available from Rother District Council Website)
 - 4.1 **Enforcements:** None
 - 4.2 **Planning Decisions:** None to advise

- 4.3 **Applications received:** None
5. **Finances (Accounts and Audit Regulations 2011, 12)**
- 5.1. **To review and agree to note the annual internal audit report**
- 5.2. **Having reviewed the documentation, to agree the Annual Governance Statement 2017/2018 (section 1) of the Annual Governance and Annual Return.**
- 5.3. **Having reviewed the documentation, to agree the Accounting Statements 2017/2018 (section 2) of the Annual Governance and Annual Return.**
- 5.4 **To agree to sign the Certificate of Exemption**
- 5.5. **Receipts**
- | | |
|-----|---------------------|
| 32p | May bank interest |
| 33p | April bank interest |
- 5.6. **Payment of Cheques (including but not limited to)**
- | | |
|-------------|---|
| £ 440.75 | Clerk's Salary for 8 hours per week. |
| £ 43.30 | Clerk's admin. cost: Room £30, car £11.70 , screw and bolt £1.60 (vat 27p) |
| £ 450.00 | GSH Tree Surgery: removal of large fallen branch from oak on playing fields |
| £ 484.95 | M Philo: refund for bench for Peter Hammel - to be refunded by Mr Hammel |
| Charge card | |
| £7.64 | Cartridge World: Black ink cartridge |
| £54.00 | Abbot Print: Leaflets |
| £49.99 | Agros: WD passport portable hard drive |
| £81.54 | Earth Anchors: Soft ground anchors for bench for play area |
6. **To agree to increase (by 2%) the clerk's salary in line with the national agreement (NALC/SLCC and Government) as of 1st April 2018.** Best Practice
7. **To consider whether to make a donation of £150 to Air Ambulance as requested in their recent letter.** LGA 1972, s137
8. **To agree to accept agendas for public meetings in electronic format and paper.** Best Practice
9. **To agree to renew the council insurance on the 18th June 2018 for one year with Zurich Municipal. Cost £2,525.68 (Pavilion Building Insurance £1,312.06)** LGA1972, s111
10. **To agree to allocate £2,000 from year end bank balances after reserves to the play area equipment fund.**
11. Playing Fields / Pavilion - Rye Retreat annual staff outing - 22nd July 2018
12. **Risk Assessment** – Report on Parish Assets - Play Area- Clerk. Councillors are to review their agreed responsible area of parish assets.
13. **Information for Councillors** (for noting or inclusion on future agenda)
Residents are advised that the absence of an item does not mean that the Parish Council is disinterested but that usually the Parish Clerk is awaiting further information or a response.
14. **Date of Next Meeting**
The next meeting will be Tuesday 3rd July 2018 at 7.00pm in Iden Village Hall. The meeting will start with a presentation from Inspector Dan Russell Rother District Prevention Team

15. **Pursuant to section 1) 2 of the public bodies (admission to meeting) Act 1960 to agree that, because of the confidential nature of business transacted the Public and Press leave the meeting during the consideration of**
Iden War Memorial - Response to Solicitor 1972LGA, sch. 12A, part 1, 5