



# *Agenda 2 September 2025*

## *Iden Parish Council Meeting*

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**Parish council members are summoned to the Meeting to be held on  
2<sup>nd</sup> September 2025 at 7.30pm, Iden Village Hall**

**Signed**

**Date 27 August 2025**

***Members of the Public and Press are welcome and encouraged to attend***

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### **AGENDA**

#### **1. Apologies**

#### **2. Disclosure of Interests**

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.

#### **3. Minutes (available from <https://www.idenvillage.uk>)**

To approve minutes of the parish council meeting held on 1<sup>st</sup> July 2025 (previously distributed) and to sign as a true record.

#### **4. Co-option**

- i. To agree to hold a paper vote if necessary
- ii. To agree to co-opt Jeremy Cooper as councillor.

#### **5. The meeting to adjourn for up to 25 minutes**

- i. **Report from County and District Councillors**
- ii. **Public Question Time**

This 10-minute period is available for the public to express a view or ask a question on relevant matters on the following agenda. Because of time

constraints, only one question will be permitted per member of the public. Please advise the clerk if you have any other questions at the end of the meeting.

## 6. The meeting to reconvene.

Members of the public are welcome to stay and observe the rest of the meeting when they must remain silent.

## 7. Council Emails and Domain Name

To consider the possible options and what further information may be needed.

## 8. Planning

(Information on applications is available from Rother District Council website)

### i. **Applications responded to under delegation**

- a) RR/2025/1071/P and RR/2025/1072/L Elms Garage Cottage, Grove Lane: Internal removal and reconfiguration of modern partitions at ground and first floor of cottage (including removal of chimney). Internal reconfiguration of first floor of garage to provide a home office/storage. External works to cottage to provide French doors to south elevation and door changed to window. External works to garage to provide new glazing to south elevation and replacement of timber shingles with weather boarding. Refurbishment of stone steps and replacement of timber balustrade/handrail to external staircase to garage with metal balustrade and handrail. **Under delegation Iden Parish Council were supportive and considered the improvements/renovations are sympathetic to the local vernacular and care taken to use appropriate materials in their plans, such as lime mortar and fenestration that is not too dominant. Concern expressed about the wooden shingles cladding the western elevation as the architects consider them to be 'modern' and 'largely inconsistent' with the building historically and at odds with 'an external language of timber cladding'. (p.19 of TH's report on 'Historical Significance' ) and want to install those found on the other elevations. Further information required regarding how they are established as modern as they have been used in E Sussex for hundreds of years (possibly since 1050) as an alternative to brickwork as they were an excellent source of insulation and made of local larch mostly, but also cedar or fir. Incidentally, they also have a low carbon footprint and are said to absorb carbon dioxide. Some of the info provided by TaylorHare Architects contains errors and contradictions. The most ridiculous is that 'Iden is 2.8 miles south of Rye (firmly in the sea!) and that the cottage and garage both 'hug the southern boundary adjacent to Grove Lane' (p.7 Site Local Context)' and 'They lie close to but set back from the Grove Lane (sic), which resides along the southern boundary to the site.' (p.11, Site Location'). Additionally, hope that this will refurbish this property back to its original status with a few minor amendments.**
- b) RR/2025/1272/P Cliff Cottage, Military Road: Placement of a shepherd's hut in the garden for use as holidays lets. **Under delegated authority Iden Parish Council would support the application if it falls within planning policy.**
- c) RR/2025/1191/L Iden Post Office, Main Street: Removal of modern existing porch. **Under delegated authority the Clerk submitted a comment that most councillors are members of Iden Stores Association Committee, but it was assumed that most residents would be happy to see the porch**

**removed.** This is not showing on the website though an email confirming comment submission has been received.

- d) RR/2025/1028/P AND RR/2025/1029/L Park Oast, Wittersham Road:  
Proposed two storey infill extension. Changes to fenestration undecided on southern side to improve traditional façade. Internal wall alterations. **Support**

ii. **Enforcements and Appeals**

ENF/222/25/IDE Post Office Stores: Installation of in post Parcel Drop Off & Collection Point to the exterior building. Planning permission is required as the building is listed. Since the notice of complaint, it is understood the installation is being removed.

iii. **Planning Decisions by Rother District Council**

RR/2025/1191/L Iden Post Office, Main Street: Removal of modern existing porch. Granted.

iv. **Applications to be Consider - None**

v. **Notifications Only – None**

vi. **Delisting of the Bell – No further advice**

**9. Finances – Parish Council**

i. **July Bank Balances Sign Off and Agreement**

30<sup>th</sup> June 2025                £ 19,460.84

Plus total Receipts                706.06

Less total Payments                £ 1,745.05

31<sup>st</sup> July 2025                £ 18,421.85

(31<sup>st</sup> July 2025 statements -Treasurers Account £7,881.97 and Reserve Account £10,539.88)

July Receipts

£6.06        Bank Interest

£700.00    Iden Cricket Club Season fees

July Payments

£750.82    Salaries plus omitted NI payments.

£41.70     M Philo: Room £30, car £11.70.

£144.89    ESALC/NALC annual subscription.

£555.00    Refund B Burdet:supplies for repairs to Bus Shelter, pavilion gutter, pavilion veranda floor baton, pavilion loo roll holders, two fingerpost

£189.80    Rother District Council: Annual Dog bin empty fee

£23.71     Castle Water: Pavilion water

£34.88     EDF: Pavilion electricity

£4.25       Lloyds' Account Management Charge

Charge Card (July): Nil

ii. **August Bank Balances Sign Off and Agreement**

31<sup>st</sup> July 2025                £ 18,421.85

Plus total Receipts                2,006.67

Less total Payments                £ 1,318.76

31<sup>st</sup> August 2025                £ 19,109.76

(31<sup>st</sup> August 2025 statements -Treasurers Account £8,563.21 and Reserve Account £10,546.55)

August Receipts

£6.67                Bank Interest

£2,000.00Burial Ground fees (burial and memorial)

August Payments

£681.76 Salaries.  
 £41.70 M Philo: Room £30, car £11.70.  
 £144.89 ESALC/NALC annual subscription.  
 £42.00 Geosphere Limited : Parish Online mapping (vat £7)  
 £96.00 Playsafety Ltd: annual play area safety inspection (vat£16)  
 £252.00 PKF Littlejohn LLP: Annual external Audit (vat £ 42)  
 £150.00 RSR Drains: Pavilion Cesspit Empty  
 £18.14 Castle Water: Pavilion water  
 £32.94 EDF: Pavilion electricity (vat £1.57)  
 £400.00 Iden Village Hall: room hire and donation.  
 £4.25 Lloyds' Account Management Charge  
 Charge Card (Aug): Nil

iii. **Payments to Authorise**

£684.76 Salaries.  
 £41.70 M Philo: Room £30, car £11.70  
 £4.25 Lloyds Bank: Account maintenance monthly fee  
 £50.00 Refund R Bauling: gate post and postcrete (vat £7.38)  
 Charge Card (May) Nil  
 Pavilion Electricity and Water unknown.

iv. **External Audit Completion**

The external auditor PKF Littlejohn has completed the limited assurance audit and has found no issues of concern. The council has a clean audit with no comments.

## 10. Payroll Provider

**To agree in principle to contract a payroll provider to manage the payroll and submissions to HMRC, etc from the 1<sup>st</sup> April 2026.** Est. cost is £10 a month plus vat for up to three members of staff.

## 11. Iden Pavilion and Playing Fields

- i. **Iden Pavilion Working Party Update Report**  
Update on the Summer Fayre.
- ii. **Footpath gate by Stream Cottage**  
Update.
- iii. **To consider booking the pavilion cesspit to be emptied before the end of the season. Cost £150**
- iv. **Gate post to double gate on the avenue of trees**  
The footpath team advised that they would be able to replace the gate post. Under delegated authority this offer to work as volunteers for the parish council was accepted and the council insurance covered the work.
- v. **Any other issues to report.**

## 12. New Burial Ground

Request for seating to be available in the main part of the burial ground. This is not necessarily permanent seating. Discussion

## 13. Temporary Road Safety Signs

**To consider whether to agree to be responsible for the installing and relocation of Temporary Road Safety posters.**

#### **14. Policies**

**To review, respond to queries and agree the draft Equality and Diversity Policy.**

#### **15. Risk Assessment – Report on Parish Assets**

Since the play area inspection in mid-July, which raised no high risks of concern, the soft surface under junior swings has some shrinkage which will be monitored regularly.

#### **16. Local Government Reorganisation**

#### **17. Rubbish Bin for Readers Lane**

**To consider whether to enquire about a roadside rubbish bin for Readers Lane.**

#### **18. Information for Councillors (for noting or inclusion on future agenda).**

#### **19. Date of Next Meeting**

Tuesday 7<sup>th</sup> October 2025, 7.30pm, Iden Village Hall.

#### **20. Pursuant to section 1) 2 of the Public Bodies Admission to meetings) Act 1960 to agree that, because of the confidential nature of business transacted the Public and Press leave the meeting during the consideration of Handy Man 1972 LGA sch.12A, part 1, 5**