



Iden Parish Council

Clerk: Mrs Mary Philo

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Island Cottage
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Parish council members are summoned to the meeting to be held on 3rd May 2015 at 7.30pm in Iden Village Hall

Signed Dated 27th April 2016
Mary Philo, Clerk

***Members of the Public and Press are welcome and encouraged to
attend***

A G E N D A

- 1. To Elect the chairman of the Council and to Receive the Chairman's Declaration of Acceptance of Office** (Local Elections order 2012 (SI No 1456))
- 2. To Elect the Vice Chairman and to Receive the Vice Chairman's Declaration of Acceptance of Office**
- 3. Disclosure of Interests**
To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Cllrs are further reminded to reconsider their original declaration for any amendment.
- 4. Minutes**
To approve minutes of the Parish Council Meeting held on 5th April 2016 (previously distributed and available on idenvillage.wordpress.com) and to sign as a true record.

The meeting to adjourn for up to 25 minutes for

Report from the County Councillor
Report from District Councillors
Public Question Time

This 10-minute period is available for the public to express a view or ask a question on relevant matters on the following agenda. Because of time constraints, only one

question will be permitted per member of the public. Please advise the clerk if you have any other questions at the end of the meeting.

The meeting to reconvene. Members of the public are welcome to stay and observe the rest of the meeting when they must remain silent.

5. Appointments
- 5.1 To appoint Mr T. Stanton as Internal Auditor for 2016 - 2017 financial year
- 5.2 To appoint a Member to serve on the Iden Community Emergency Forum
- 5.3 To appoint representative/s on the undermentioned bodies:
 - a) Iden Pavilion Association
 - b) R.A.L.C. (Rother Association of Local Councils)
 - c) E.S.A.L.C. (East Sussex Association of Local Councils)
- 5.4 To appoint a Member to take the lead regarding the Play Area Management Plan/Schedule.

6. **Planning**

- 6.1 **Enforcements:** None advised
- 6.2 **Planning Decisions:**
- 6.3 **Applications received:**

RR/2016/901/L - Peryetes Cottage, Readers Lane: Single storey side extension, new window to northwest elevation and new double garage

7. **Finances**

- 7.1. To review the Council Asset Register
- 7.2 Having considered the systems of internal control, **to agree the Annual Governance Statement** (Section 1 of Annual Return Form)
- 7.3 Having considered the accounting statements, **to agree the Annual Accounts Return.** Chair to sign.
- 7.4 **Receipts**

£ 7,000	RDC 50 % Precept
£ 403	Council Tax Support Grant
- 7.5 **Payment of Cheques (including but not limited to)**

£ 343.20	Clerk's Salary for 8 hours per week. Standing order to be amended.
£ 84.34	Clerk's Admin Costs : Room, Car, refuse sacks (village meeting and litter pick refreshments from chair's allowance £33.34)
£ 137.80	Dog Bin Waste Collection Annual charge for once a week collection
£ 20.66	Office Depot - Ink (black and one coloured)
	Charge card

8. **To agree permission for Rye Retreat to use Iden Playing Field on Sunday 14th August 2016.** Fee of £50 as per new charges schedule. Subject to copy of Public Liability and risk assessment.

9. **To agree permission for St. Michaels' School to use Iden Playing Field on 28th June and/or 1st July 2016, subject to a copy of their Public Liability Insurance and risk assessment.**

10. **Iden Playing Fields-** ground condition

11. **To agree that the ordinary parish council meetings will take place on the first Tuesday of the month except for August.**
12. **To agree the Grievance Policy (already circulated).**
13. **To agree to pay for the clerk to attend the Legal and Finance update full day seminar provided by ESALC 14th July Cost £90.**
14. **Risk Assessment – Report on Parish Assets - Play Area- Clerk.** Councillors are to review their agreed responsible area of parish assets.
15. **Information for Councillors** (for noting or inclusion on future agenda)
Residents are advised that the absence of an item does not mean that the Parish Council is disinterested but that usually the Parish Clerk is awaiting further information or a response. Therefore the item is not included to allow for an efficient meeting.
Play area inspection in June.
16. **Date of Next Meeting**
The next meeting will be Tuesday 7th June 2016 at 7.30pm in Iden Village Hall.