



Isten Parish Council

Clerk: Mrs Mary Philo

Telephone: 01797 270 790
Email: maryphilo-idenparish@hotmail.com

Island Cottage
Swan Street
Wittersham
Kent
TN30 7PH

**Parish Council members are summoned to
the Meeting to be held on the 1st September 2015
at 7.30pm in Isten Village Hall**

Signed *M. E. Philo* Dated 25th August 2015
Mary Philo, Clerk

Members of the Public and Press are welcome and encouraged to attend

Before the meeting, at 7.00pm, residents are invited to meet their new District Councillor Sally-Ann Hart.

A G E N D A

- 1. Apologies**
- 2. Disclosure of Interests**
To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.
- 3. Minutes**
To approve minutes of the Parish Council Meeting held on 6th August 2015 (previously distributed) and to sign as a true record.

The meeting to adjourn for up to 25 minutes for

**Report from the County Councillor
Report from District Councillors
Public Question Time**

This 10-minute period is available for the public to express a view or ask a question on relevant matters on the following agenda. Because of time constraints, only one question will be permitted per member of the public. Please advise the clerk if you have any other questions at the end of the meeting.

The meeting to reconvene. Members of the public are welcome to stay and observe the rest of the meeting when they must remain silent.

4. Planning

4.1 Enforcements:

4.2 Planning Decisions:

RR/2015/599/P: Cedar Cottages, Randolph Lane - Erection of garages to accommodate motor home, van and car. Area above for storage only. Approved with conditions by Rother District Planning Department.

4.3 Applications received:

5. Finances

5.1 The council's annual return for the 2014/2015 financial year was approved by the external auditor.

5.2. Receipts

£

5.3. Payment of Cheques/ Standing orders (including but not limited to)

£ 343.20 Clerk's Salary for 8 hours per week for August

£ 343.20 Clerk's salary for 8 hours per week for September

£ 2.50 Council charge card - paper

£ 1,873.51 Commercial Services - Cutting grass for the churchyards and playing fields - signed 28.07.2015

£ 215.00 Mr R. Pilcher - Fee for filling holes in Iden Playing Fields parking area signed 28.07.2015

£ 60.00 Sussex Association of Local Councils - New councillor training session - signed 28.07.2015

£ 78.00 Play Safety Limited - Annual Safety Inspection of Iden Playing Fields Play Area - signed 28.07.2015

£ 120.00 PKF Littlejohn LLP - External Auditors end of year audit fee.

£ 95.06 Clerk's Expenses for July and August

6. To agree to remove two ash trees over hanging the parking areas of Iden Playing Fields. The trees are suffering from various diseases which have weakened them. Cost £1,000 - £1,200 with Ellingham Trees.

7. To agree in principle to bulb planting along the verges this autumn and for an appropriate application to be made to Iden Fete Committee for match funding of £100.

8. To agree to the allocation of parish assets to councillors for visual inspection. (list attached).

9. Report on Iden Community Forum - Cllr. Wood

10. Discussion of the speeding cars through the village - Cllr. Miller.

11. To agree to maintain burial fee charges unchanged until 31st March 2016 and to agree to include the option, for residents only, to hold a burial plot for 5

years with the option to extend upon its expiry, for a fee of £50. (Information on current fees is available on the village website idenvillage.wordpress.com)

12. **Risk Assessment** – Report on Parish Assets - Play Area- Clerk. Councillors are to review their agreed responsible area of parish assets.
13. **Information for Councillors** (for noting or inclusion on future agenda)
Residents are advised that the absence of an item does not mean that the Parish Council is disinterested but that usually the Parish Clerk is awaiting further information or a response. Therefore the item is not included to allow for an efficient meeting.

Consultation on Community Involvement Policy.

14. **Date of Next Meeting**
The next meeting will be Tuesday 6th October 2014 at 7.30pm in Iden Village Hall.

Allocation to parish councillors to visually inspect parish council owned assets.(2015)

Asset	Parish Council Member
Finger Post Sign at Readers Lane	Cllr. Wood
Village Sign	Cllr. Wood
Elmsmead Bus Shelter and Bench	Cllr. Griffin
Grove Lane Bus Shelter and Dustbin	Cllr. Griffin
Grove Lane Finger Post Sign	Cllr. Griffin
Iden War Memorial	Cllr. Griffin
Parish Noticeboard and Dustbins	Cllr. Riley
Finger Post near Iden Stores	Cllr. Riley
Play Area on Iden Playing Fields	Cllr. Riley and Clerk
All Saints Churchyard gates, fencing and appearance	Cllr. Miller and Clerk
Parish Council New Burial Ground and Garden of Remembrance.	Cllr. Miller and Clerk
Iden Playing Fields: Pavilion, Woodland, Benches, Parking Area	Cllr. Hazelden, Cllr. Miller and Clerk
Dustbin on Corner of Randolph's Lane	Clerk

It would be useful if councillors could keep an eye out for overgrown hedges blocking footpaths and potholes.